

**TOWN OF FRIENDSHIP ORGANIZATIONAL MEETING
JANUARY 6, 2020
DEPOT STREET MEETING ROOM-7PM**

Deputy Supervisor Russ Hall calls meeting to order.

Pledge of Allegiance observed by all.

Roll call: Russell Hall-present

Jill Hoopes-present

Carolyn Carney-present

Linda Mascho-present

Also present: Patricia Schurr, Town Clerk

Assemblage: Oakley Sortore, Steve Ritter

Linda Mascho and Carolyn Carney given their oath of office.

Motion to accept the resignation of Councilperson/Deputy Supervisor Russell Hall, offered by Jill Hoopes, seconded by Linda Mascho. All approve.

Oath of office taken by Russell Hall for Supervisor for term 2020-2021.

Supervisor Hall appoints Jill Hoopes as his Deputy Supervisor.

Discussion Re: Open Councilperson position.

The Open Councilperson position was discussed by the Board. It was decided that because Steve Ritter has been coming to the Board meetings, showed an interest, and had ran for the position for Councilperson that he should be appointed for that position. After the Board discussion it the following motion was brought forth:

Motion to appoint Steve Ritter to fill the open position for Councilperson for the year 2020, offered by Carolyn Carney, seconded by Jill Hoopes.

Roll call vote: Jill Hoopes-aye, Carolyn Carney-aye, Linda Mascho-aye, Russell Hall-aye.

Steven Ritter was given the Oath of office to fill position for Councilperson for the year 2020.

Motion Appointing the Town Clerk as Registrar of Vital Statistics. Fees go to Town Clerk payable by voucher, offered by Jill Hoopes seconded by Carolyn Carney. All approve.

Motion designating the Olean Times Herald as the Official Newspaper, offered by Linda Mascho, seconded by Steven Ritter. All approve.

Motion designating Community Bank, N.A., as the Official Depository, offered by Jill Hoopes, seconded by Linda Mascho. All approve.

Motion setting the Regular Town Board Meeting for the 3rd Wednesday of every month at 7:00 pm in the Depot Street Meeting Room, offered by Carolyn Carney, seconded by Steve Ritter. All approve.

*Note the Town Clerk has appointed Tiffany Bencoter as the Deputy Town Clerk/Registrar.

Motion setting the rate of reimbursement for the use of private vehicles on Town Business at .58 cents per mile, with motion requiring all mileage reimbursement/vouchers to be turned in at the end of each month, offered by Carolyn Carney, seconded by Jill Hoopes. All approve.

Motion appointing Patricia Schurr as Records Management Officer(RMO) for the Year 2020, offered by Steve Ritter, seconded by Jill Hoopes. All approve.

Motion designating David Pullen, as the Town Attorney for year 2020 payable on a monthly basis, offered by Linda Mascho, seconded by Jill Hoopes . All approve.

Motion to approve the continuation of the multi-town Assessor Agreement with the Town of Wellsville, and the 2020 contract to be paid in the amount of \$15,249.00 as corrected, offered by Carolyn Carney, seconded by Linda Mascho. All approve.

Motion to appoint Kevin Margerum as Building Inspector/Code Enforcement Officer at 10,509.00 per year, payable bi-weekly is **tabled**, offered by Jill Hoopes, seconded by Carolyn Carney. All approve.

Motion to appoint Mark Voorheis as Town Historian for 2020 at an annual expense of 800.00 (400.00/Salary 400.00 Expense) offered by Steve Ritter, seconded by Carolyn Carney. All approve.

Motion to approve the salary of \$6666.00 per year, payable bi-weekly for David Szucs and James Lewis for Town Justice, offered by Jill Hoopes, seconded by Linda Mascho. All approve.

Motion to appoint Jill Hoopes to the position of the Fair Housing Officer for 2020, offered by Linda Mascho, seconded by Carolyn Carney. All approve.

Motion to: renew contacts between the Town of Friendship and:

(1) Jacqueline White at \$11.80 per hour, paid monthly for office cleaner.

Motion offered by Carolyn Carney, seconded by Linda Mascho. All approve.

Motion to approve Justice audits, **tabled** till someone is found to do the audits, offered by Jill Hoopes, seconded by Carolyn Carney. All approve.

Motion to approve grant of \$200.00 to Friendship American Legion for Memorial Services, offered by Steve Ritter, seconded by Carolyn Carney. All approve.

RESOLUTION 1-2020

Be it **hereby** Resolved that Russell Hall, Supervisor of the Town of Friendship is hereby designated as having the powers and duties of Administration, including transfer of monies within each fund. Transfer of monies between funds will still need to be approved by the Town Board, offered by Jill Hoopes, seconded by Carolyn Carney. All approve.

RESOLUTION 2-2020

Be it hereby Resolved that the Board of Police Commissioners will be all Town Board Members, offered by Carolyn Carney, seconded by Jill Hoopes. All approve.

Motion to appoint Connie Livergood as Dog Control Officer for the year 2020 at an annual salary of 3,828.00 per year payable bi-weekly with mileage reimbursement paid monthly, offered by Jill Hoopes, seconded by Linda Mascho. All approve.

Motion setting the salary of Mike Bidwell, Highway Superintendent at an annual salary of \$50,500.00, payable bi-weekly, offered by Steve Ritter, seconded by Jill Hoopes. All approve.

The Salaries of Elected Officials and other personnel are as follows:

Supervisor	5,200/year payable bi-weekly
Town Clerk/Tax Collector	17,601.00/year payable bi-weekly
Office Manager	1,515.00/year payable bi-weekly
Deputy Town Clerk	15.52/hour payable bi-weekly
Councilman(4)	2,400.00/year payable quarterly
Justices(2)	6,407.00/year payable bi-weekly *corrected to 6,535.00
Court Clerk(20 hrs.wk)	11.80/hour payable bi-weekly
Officer in Charge	10,200.00/year payable bi-weekly
Part time Police Officers(max 60hrs/wk)	15.50/hour payable bi-weekly
Bookkeeper(25 hrs/wk)	15.52/hour payable bi-weekly
Part time Refuse Truck Drivers	14.37/hour payable bi-weekly
Part time Refuse Workers	12.53/hour payable bi-weekly

Motion to approve the above set salaries, offered by Carolyn Carney, seconded by Jill Hoopes.
All approve.

Motion authorizing Lisa Szucs, Nathan Frutiger and Frank Mitchell Bush as the Board of Assessment Review to be recompensed \$50.00 each, offered by Jill Hoopes, seconded by Linda Mascho. All approve.

Authorization: Petty Cash

100.00 to Town Clerk for General Purposes

25.00 to Water Clerk for Change Fund

25.00 to Sewer Clerk for Change Fund

25.00 to Police for Petty Cash Fund

50.00 to Justice Department for Petty Cash Fund

Offered by Steve Ritter, seconded by Linda Mascho. All approve.

Supervisor Russell Hall appointed the following to designated committees:

Audit: Full Board

Highway: Full Board

Water/Sewer/Sidewalks/Storm Drains: Carolyn Carney, Steve Ritter

Public Safety/Justice Courts: Russell Hall, Steve Ritter

Code Enforcement/Bldg.Permits: Carolyn Carney, Jill Hoopes

Buildings/Ground Parks: Steve Ritter, Linda Mascho

Fire Department & Ambulance Squad: Russell Hall, Steve Ritter

Personnel Contract Negotiations: Linda Mascho, Carolyn Carney

Refuse: Linda Mascho, Carolyn Carney.

Police Committee: Full Board

Belvedere Water project: Jill Hoopes, Linda Mascho

Water Shut-off Review: Full Board

Note: The Supervisor is a member of all committees. In those cases where more than one person is on a committee, the first name listed shall be the chairman of the committee.

Motion that Oakley Sortore be appointed Sidewalks District Superintendent of the Town of Friendship final amount to be determined (per year payable bi-weekly).

That Oakley Sortore be appointed in charge of Storm Sewers final amount to be determined (per year payable bi-weekly)

That Oakley Sortore be appointed in charge of Buildings final amount to be determined.(per year payable bi-weekly)

That Oakley Sortore to be appointed in charge of Parks final amount to be determined (per year payable bi-weekly).

That Oakley Sortore be appointed in charge of Refuse final amount to be determined(per year payable bi-weekly).

Above motions offered by Steve Ritter, seconded by Jill Hoopes. All approve.

Supervisor James B. Blouvet will be Deputy Supervisor of the Water District for 2020.

Motion that Patricia Schurr be appointed Water District Usage Collector at an annual salary of 6,208.00 per year, payable bi-weekly, offered by Carolyn Carney, seconded by Linda Mascho. All approve.

Motion that Oakley Sortore be appointed Water District Superintendent at 10,817.10 per year payable bi-weekly, offered by Jill Hoopes, seconded by Linda Mascho. All approve.

RESOLUTION 3-2020

Be it hereby resolved that Russell Hall, Supervisor of the Town of Friendship is hereby designated as having the powers and duties of administration, including transfers of monies within various water fund accounts. Transfer of monies between accounts will still need to be approved by the Board, offered by Steve Ritter, seconded by Jill Hoopes. All approve.

FRIENDSHIP SEWER DISTRICT I AND II

Russell Hall appointed Jill Hoopes, Deputy Supervisor of the Sewer Districts for 2020.

Motion that Patricia Schurr be appointed Sewer Districts Usage Collector at an annual salary of 6,208.00 per year, payable bi-weekly, offered by Carolyn Carney, seconded by Linda Mascho . All approve.

Motion that Oakley Sortore be appointed Sewer District Superintendent at an annual salary of \$25,755.00 per year, payable bi-weekly, offered by Steve Ritter, seconded by Linda Mascho. All approve.

Motion to appoint and approve Ambulance Officers as follows:

Captain: Tim Hall

1st Lieutenant Ken Cottrell

2nd Lieutenant Tonya Thur

Secretary Lindsey Hall

Sergeant-Vacant

Treasurer- Tim Hall

Motion to approve above listed officers, offered by Linda Mascho, seconded by Steve Ritter, All approve.

RESOLUTION 4-2020

BE IT HEREBY RESOLVED, that Russell Hall, Supervisor of the Town of Friendship is hereby designated as having the powers and duties of administration, including transfer of monies within various Sewer fund accounts. Transfer of monies between accounts will still need to be approved by the Town Board, offered by Carolyn Carney, seconded by Linda Mascho. All approve.

Motion to appoint the Association of Towns Delegate for the Meeting in New York City as Russell Hall, offered by Steve Ritter, seconded by Linda Mascho. All approve.

Motion on 1st clarification of transfers from the December 18th meeting (Per Baldwins Acct. Firm), Motion to transfer \$60,000.00 of the \$80,000.00 of sewer back to the general account, offered by Carolyn Carney, seconded by Jill Hoopes.

Roll call: Jill Hoopes-aye, Carolyn Carney-aye, Linda Mascho-aye, Steve Ritter-aye, Russell hall-aye.

Motion on 2nd clarification of transfer from the December 18th meeting(per Baldwins' Acct. firm); Motion to transfer \$30,000 from water of the \$60,000.00 owed back to the General account, offered by Jill Hoopes, seconded by Linda Mascho. Roll call: Jill Hoopes-aye, Carolyn Carney-aye, Linda Mascho-aye, Steve Ritter-aye, Russell Hall-aye.

RESOLUTION 5-2020

Be it hereby resolved to appoint Russell Hall as the Voting Delegate for the Association of Towns Annual Meeting, offered by Steve Ritter, seconded by Linda Mascho. All approve.

Motion to adjourn offered by James Blouvet, seconded by Russell Hall. All approve.

9:05 Motion to go into Executive session to discuss employee position, offered by Linda Mascho, seconded by Jill Hoopes. All approve.

9:19 Motion to go out of executive session back into regular session, offered by Jill Hoopes, seconded by Carolyn Carney. All approve.

Russell Hall, Supervisor appoints Wesley Sortore to fill the position of Public Works Maintenance worker.

Motion to adjourn offered by Carolyn Carney, seconded by Linda Mascho. All approve.

adjourned: 9:25 pm

Respectfully submitted,

Patricia Schurr, Town Clerk